



Clovis Main Campus
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Modesto Branch Campus
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**SCHOOL PERFORMANCE FACT SHEET
 CALENDAR YEARS 2009 & 2010**

Completion Rates (includes data for the two calendar years prior to reporting)

Human Resource Administrator (Diploma) – 9 months

Calendar Year	Number of Students Who Began Program ¹	Students Available for Graduation ²	Graduates ³	Completion Rate ⁴
2009	110	107	48	45%
2010	105	105	60	57%

1. "Number of Students Who Began Program" is the number of students who began the program who are scheduled to complete the program within the reporting calendar year.
2. "Students Available for Graduation" is the number of students who began program minus the number of "Students Unavailable for Graduation", which means those students who have died, been incarcerated, or called to active military duty.
3. "Graduates" is the number of students who completed the program within 100% of the published program length.
4. "Completion Rate" is the number of "Graduates" divided by the number of "Students Available for Graduation".

Initials: _____ Date: _____ I have read and understand the above completion rates.



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Placement Rates (includes data for the two calendar years prior to reporting)

Human Resource Administrator (Diploma) – 9 months

Calendar Year	Number of Students Who Began Program ¹	Number of Graduates ²	Graduates Available for Employment ³	Graduates Employed in the Field ⁴	Placement Rate Employed in the Field ⁵	Graduates Employed in the Field an average of less than 32 hours per week	Graduates Employed in the Field at least 32 hours per week
2009	110	48	47	Info. Not Available	Info. Not Available	Info. Not Available	Info. Not Available
2010	105	60	47	Info. Not Available	Info. Not Available	Info. Not Available	Info. Not Available

1. “Number of Students Who Began Program” is the number of students who began the program who are scheduled to complete the program within the reporting calendar year.
2. “Number of Graduates” is the number of students who completed the program within 100% of the published program length.
3. “Graduates Available for Employment” means the number of graduates minus the number of “Graduates Unavailable for Employment, which means those students who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
4. “Graduates Employed in the Field” means graduates who report that they are gainfully employed within six months of graduation in a position for which the skills obtained through the education and training provided by the institution are required or provided a significant advantage to the graduate obtaining the position.
5. “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

Initials: _____ Date: _____ I have read and understand the above placement rates.



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Licensure Rates

License Examination Passage Rates (not continually administered tests)

Based on students completing the program within 150% of the published program length in the report year.

Human Resource Administrator (Diploma) – 9 months

Exam Date ²	Number of Students Taking Exam ¹	Number Who Passed Exam	Number Who Failed Exam	Passage Rate ³
N/A				

1. “Number of Students Taking Exam” is the number of students who completed the program within 150% of published program length and for whom the reported exam is the first exam that was available after their completion of the program.
2. “Exam Date” is the date for the first available exam after the students completed the program.
3. “Passage Rate” is calculated by dividing the “Number Who Passed Exam” by the “Number of Students Taking the Exam”.

Initials: _____ Date: _____ I have read and understand the above license examination rates.

License Examination Passage Rates (continually administered tests)

Based on students completing the program within 150% of the published program length in the report year.

Human Resource Administrator (Diploma) – 9 months

Calendar Year	Number of Students Taking Exam ¹	Number Who Passed First Exam ²	Number Who Failed First Exam	Passage Rate ³
2009	N/A			
2010	N/A			

1. “Number of Students Taking Exam” is the number of students who completed the program within 150% of published program length and who took the exam in the reported calendar year for the first time.
2. “Number who Passed First Exam” is the number of students who took and passed the licensing exam in the reported calendar year on the first attempt.
3. “Passage Rate” is calculated by dividing the “Number Who Passed First Exam” by the “Number of Students Taking the Exam”.

Initials: _____ Date: _____ I have read and understand the above license examination rates.



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Salary and Wage Information

Human Resource Administrator (Diploma) – 9 months

Calendar Year	Graduates Available for Employment ¹	Graduates Employed in Field ²	Annual Salary and Wages Reported by Graduates Employed in the Field ³						Students not Reporting Salary
			<\$15,000	\$15,000 to \$20,000	\$20,001 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000	>\$35,000	
2009	47	37	*	*	*	*	*	*	*
2010	47	34	*	*	*	*	*	*	*

1. “Graduates Available for Employment” means the number of graduates minus the number of “Graduates Unavailable for Employment, which means those students who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
2. “Graduates Employed in the Field” means graduates who report that they are gainfully employed within six months of graduation in a position for which the skills obtained through the education and training provided by the institution are required or provided a significant advantage to the graduate obtaining the position.
3. Salary as reported by the student. Not all graduates reported salary.

*Information Not Available



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EDD Salary and Wage Information

The following wage and salary data for the **Human Resource Administrator (Diploma)** program at Institute of Technology, Inc. was obtained from the Employment Development Department’s Occupational Employment Statistics (www.labormarketinfo.edd.ca.gov):

County of Fresno, California As of October 2011						
Potential Job Title as listed by the Employment Development Department	Hourly			Salary		
	Low (25 th percentile)	Median (50 th percentile)	High (75 th percentile)	Low (25 th percentile)	Median (50 th percentile)	High (75 th percentile)
Human Resources Assistants	\$16.43	\$19.89	\$22.77	\$34,174	\$ 41,371	\$ 47,362
Human Resources, Training, and Labor Relations Specialists, All Other	\$21.82	\$28.24	\$37.74	\$45,386	\$ 58,739	\$ 78,499
Training and Development Specialist	\$23.21	\$29.20	\$37.63	\$48,277	\$ 60,736	\$ 78,270
Compensation, Benefits, and Job Analysis Specialist	\$19.01	\$24.41	\$30.54	\$39,541	\$ 50,773	\$ 63,523
Payroll and Timekeeping Clerks	\$14.53	\$17.17	\$20.04	\$30,222	\$ 35,714	\$ 41,683
The following job titles are not listed on the EDD Website: <ul style="list-style-type: none"> • Employment, Recruitment, and Placement Specialists 	Information Not Available					



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County of Stanislaus, California						
As of October 2011						
Potential Job Title as listed by the Employment Development Department	Hourly			Salary		
	Low (25th percentile)	Median (50th percentile)	High (75th percentile)	Low (25th percentile)	Median (50th percentile)	High (75th percentile)
Human Resources Assistants	\$14.13	\$16.96	\$22.24	\$29,390	\$ 35,277	\$ 46,259
Human Resources, Training, and Labor Relations Specialists, All Other	\$21.81	\$27.68	\$36.64	\$45,365	\$ 57,574	\$ 76,211
Training and Development Specialist	\$18.38	\$27.45	\$33.16	\$38,230	\$ 57,096	\$ 68,973
Compensation, Benefits, and Job Analysis Specialist	\$19.01	\$24.41	\$30.54	\$39,541	\$ 50,773	\$ 63,523
Payroll and Timekeeping Clerks	\$14.98	\$16.91	\$19.48	\$31,158	\$ 35,173	\$ 40,518
The following job titles are not listed on the EDD Website: <ul style="list-style-type: none"> • Employment, Recruitment, and Placement Specialists 	Information Not Available					

County of San Joaquin, California						
As of October 2011						
Potential Job Title as listed by the Employment Development Department	Hourly			Salary		
	Low (25th percentile)	Median (50th percentile)	High (75th percentile)	Low (25th percentile)	Median (50th percentile)	High (75th percentile)
Human Resources Assistants	\$13.91	\$17.99	\$22.12	\$28,933	\$ 37,419	\$ 46,010
Human Resources, Training, and Labor Relations Specialists, All Other	\$19.95	\$25.02	\$32.63	\$41,496	\$ 52,042	\$ 67,870
Training and Development Specialist	\$20.81	\$25.24	\$28.37	\$43,285	\$ 52,499	\$ 59,010



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Compensation, Benefits, and Job Analysis Specialist	\$25.31	\$30.77	\$36.51	\$52,645	\$ 64,002	\$ 75,941
Payroll and Timekeeping Clerks	\$12.91	\$16.82	\$20.64	\$26,853	\$ 34,986	\$ 42,931
The following job titles are not listed on the EDD Website: <ul style="list-style-type: none"> • Employment, Recruitment, and Placement Specialists 	Information Not Available					

County of Sacramento, California As of October 2011						
Potential Job Title as listed by the Employment Development Department	Hourly			Salary		
	Low (25 th percentile)	Median (50 th percentile)	High (75 th percentile)	Low (25 th percentile)	Median (50 th percentile)	High (75 th percentile)
Human Resources Assistants	\$18.04	\$21.50	\$24.23	\$37,523	\$ 44,720	\$ 50,398
Human Resources, Training, and Labor Relations Specialists, All Other	\$23.05	\$29.00	\$36.95	\$47,944	\$ 60,320	\$ 76,856
Training and Development Specialist	\$22.38	\$27.57	\$33.51	\$46,550	\$ 57,346	\$ 69,701
Compensation, Benefits, and Job Analysis Specialist	\$25.36	\$29.25	\$31.72	\$52,749	\$ 60,840	\$ 65,978
Payroll and Timekeeping Clerks	\$16.20	\$19.85	\$24.06	\$33,696	\$ 41,288	\$ 50,045
The following job titles are not listed on the EDD Website: <ul style="list-style-type: none"> • Employment, Recruitment, and Placement Specialists 	Information Not Available					



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County of Shasta, California As of October 2011						
Potential Job Title as listed by the Employment Development Department	Hourly			Salary		
	Low (25th percentile)	Median (50th percentile)	High (75th percentile)	Low (25th percentile)	Median (50th percentile)	High (75th percentile)
Human Resources Assistants	\$15.32	\$18.53	\$21.71	\$31,866	\$ 38,542	\$ 45,157
Human Resources, Training, and Labor Relations Specialists, All Other	\$20.62	\$24.86	\$29.30	\$42,890	\$ 51,709	\$ 60,944
Training and Development Specialist	\$20.09	\$22.54	\$26.13	\$41,787	\$ 46,883	\$ 54,350
Compensation, Benefits, and Job Analysis Specialist	\$23.54	\$28.08	\$30.54	\$48,963	\$ 58,406	\$ 63,523
Payroll and Timekeeping Clerks	\$14.03	\$15.93	\$19.16	\$29,182	\$ 33,134	\$ 39,853
The following job titles are not listed on the EDD Website: <ul style="list-style-type: none"> • Employment, Recruitment, and Placement Specialists 	Information Not Available					

Initials: _____ Date: _____ I have read and understand the above salary and wage information.



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If you have any questions about how the data reflected on the above charts was gathered or if you want a list of employment positions determined to be within the field for any specific program for which statistics are reported above, please speak with an Admissions Representative.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at: P.O. Box 980818, West Sacramento, CA 95798-0818, www.bppe.ca.gov, P: 888.370.7589 or 916.431.6959, F: 916.263.1897.

I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

 Student Name – Print

 Student Signature

 Date

 School Official

 Date